

Board of Directors Meeting
September 9, 2021

Members present: Janet Eisenhauer, Jane Gillespie, Mel Procanyn, Faye Schreiner and Joan Witko
Director: Veronica Laroche
Bookkeeper: Teri Holderman

Meeting was called to order at 7:00 pm by president, Janet Eisenhauer, followed by the Pledge of Allegiance.
Roll call was taken by the secretary.

Reading of Correspondence: None

Secretary Report: August report will be approved next month. Minutes were sent by email to all board members and attorney before meeting.

Address the Board: None

Director Report: August report was given to board members. See attachment.

- Meeting with Commonwealth Libraries to discuss funding for the District Libraries in regards to Renee, Director of District Center finances.

Financial Report: given by Teri. August report was reviewed. Motion to approve the report was made by Joan, second by Mel. Carried. 5/5

Committee Reports:

Administration: None

Operations: July balance -\$3,571.89

- Paul will work on bulletin boards for Tot Lot and outside of pool.

Finance: None

Policy/Procedures: None

Fund Raising:

- October 1 & 2 – Book Sale/Bake Sale
- October 20 – Boscov's
- November – Mailing
- Coplay Community Days fund raiser: Total collected was \$882.00 - \$117.00 cost of tickets = \$765. 25% of \$765 is \$191.25 for CCDays. Net is \$573.75.

Technology: None

President's Report:

- Resignation – Sue Molitoris has resigned as library board member. Janet will inform borough council at the next borough meeting.
- Fund Raiser Mailing – will send out letters in November. Veronica will work on the letter.

Old Business: None

New Business: None

Motion to adjourn the meeting was made by Faye, second by Mel. Carried 5/5. The meeting was adjourned at 7:45 pm. Next meeting to be held on October 14, 2021 at 7:00 pm in the Coplay Borough Hall.

Submitted by
Jane Gillespie
Secretary

AUGUST 2021 DIRECTOR'S REPORT

TO: BOARD OF TRUSTEES
FROM: VERONICA LAROCHE
SUBJECT: AUGUST 2021 REPORT
DATE: SEPTEMBER 9, 2021

- Summer Quest Update
 - Registration:
 - Birth-18: 40
 - 18+: 23
 - 63 Total
 - Program Attendance
 - 28 Total Programs
 - 221 Total Participants
 - Reading
 - Returned Logs: 25
 - Completions: 12
 - Birth-18: 10,260 minutes
 - 18+: 32,685 minutes
 - Total: 42,945 minutes
 - 172% of our 25,000 minute goal
- Trexler Grant
 - 2021: Stewardship Report, due November 1 at 4:30 PM
 - 2022: Received Guidelines, due December 1 at 4:30 PM
 - New doors
 - Anything else?
 - Both will be electronically filed
- Emergency Connectivity Fund
 - Have not heard anything
 - ECF is opening a second cycle for requests
 - Are there other requests I should make?
- New Website
 - Up and running!
 - Online fundraising is working
 - Must write up instructions on working with the Payment Spring virtual terminal for staff
 - Must finish the Payment Spring PCI Compliance check
- Upcoming Events
 - Friday & Saturday, September 10 & 11 from 2:00-4:00 pm: 9/11 Memorial 20th Anniversary Webinar (2:00, 2:45, & 3:30 showing times with live chat at the 2:00 pm showing)
 - Thursday, September 16 at 11:00 am: Storytime begins again, outside as weather permits
 - September 20-24: National Book Festival Webinars streamed live at various times
 - Wednesday, September 29 at 6:00 pm: Book Discussion Group
 - October 1-31: Hallow-Read Around the World Challenge
 - Friday & Saturday, October 1 & 2 from 11:00 am-4:00 pm: Book Sale!
 - Wednesday, October 13 from 5:00-7:00 pm: Board Game Night
 - Friday & Saturday, October 15 & 16 from 4:00 pm-4:00 pm: Spooky Stuffed Animal Sleepover
 - Wednesday, October 27 at 6:00 pm: Book Discussion Group